

Minutes of Ordinary Meeting

Meeting Date: 21 June 2023
Location: Conjola Community Centre
Time: 7pm

CCA Office Holders – Note that Diana Corlette was appointed as Secretary following Elaine Caswell's resignation after last quarter's AGM & Meeting on 12 April 2023.

President: Melanie Guise	Vice President: Dirk Treloar
Secretary: Diana Corlette	Treasurer: Fran Shanahan
Public Officer: Mike Brungs	Media and Grants: Lynne Wright

The Meeting commenced at 7pm

Attendance: Beth Britton, Matthew Graham, M Albiez, S Hudson, L Lees, R Furness, J Tallon, G Maxworthy, C Taylor, P Keegan, Patricia White, Rob Wright, Carly-Jane Ommundsen, Bev & Geoff Phillips, S Pitchfork, Donna Loon, Stan Cowle, Robyn Kerves, Megan Nicholson, Steph Griffiths, Paula Milojevich, Kevin Percival, Dale Humphries, Dirk Treloar, Lynne Wright, Fran Shanahan, Melanie Guise, Diana Corlette

Apologies: Judy and John O'Dwyer, Bob and Merinda Antill, Ken and Dianne Sims

1. Thanks to Robyn Kerves and Elaine Caswell

Dirk provided the community's thanks and a bouquet of flowers to honour Robyn's thirty years of service as President of the CCA. He noted what a pleasure it has been working with her and that she played a leading role in many projects, including the rollout of the regional sewer scheme and more recently the Boardwalk to Conjola Beach. Dirk noted Robyn's persistence and diligence in following up members of Parliament to ensure support was provided for the local area. Warm thanks were also given to Elaine Caswell (in her absence) for her role as Secretary of the CCA, a role in which she has also worked hard over the last ten years and beyond. We thank them both for their tireless service to the local community.

2. Minutes from the previous meeting – Accepted M Guise 2nd F Shanahan

3. Matters arising from the previous minutes – Nil.

4. Treasurer's Report - as of 21 June 2023 – Accepted M Guise 2nd D Treloar (tabled next page)

5. Agenda items

- A. Update on Basketball Court plans
 - including LC Community Centre and Fishermans Paradise inclusion
- B. Council's Pedestrian Access and Mobility Plans (PAMP)
- C. Jetty and Kayak launch Conjola Park
- D. Conjola Improvements Survey results
- E. Conjola Coastal Management Plan (CMP) update
- F. Special Resolution to repeal the requirement for membership fees
- G. General Business

CONJOLA COMMUNITY ASSOCIATION

CONJOLA COMMUNITY ASSOCIATION INCORPORATED (CCA) - TREASURERS REPORT 21/06/2023

ACCOUNT		INCOME	EXPENDITURE	BALANCE		TOTAL
GENERAL ACCOUNT						
	Opening Balance			\$ 4,196.98		
	Hall Hire		\$ 34.00	\$ 4,162.98		
	*Petty Cash		\$ 120.00	\$ 4,042.98		
	Closing Balance @ 1/06/2023					\$ 4,042.98
PETTY CASH						
	Previous Balance			\$ 1.05		
	Plus Membership Fees: 6 memberships @ \$2.00 ea	\$ 12.00				
	*Plus withdrawl from bank			\$ 120.00		
	Sub Total				\$ 133.05	
	EXPENDITURE					
	Stationary		\$ 27.55			
	Thank You Cards		\$ 2.00			
	Thank You Gifts					
	Plants		\$ 56.50			
	Less Expenditure				\$ 86.05	
						\$ 47.00

A. Update on Basketball Court plans and Community Centre and Fishermans Paradise

Matthew Graham and Beth Whitton from Shoalhaven Council's "Swim Sport Fitness" team attended the CCA meeting and provided updates and fielded questions from the floor for close to an hour.

Basketball Court

They manage seventeen precincts for lower Shoalhaven, including the Lake Conjola Community Hall, tennis court and grounds adjoining Lake Conjola Entrance Rd and Aney St. It is in this location that a basketball court has been proposed, either full or half-size.



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Next steps – Council to complete further investigations and reports (re proposed removal of two trees, Review of Environmental Factors and outsourced Native Title Assessment etc). If all OK, this would be followed by community consultation (in the local area) and geotechnical reports. Once shovel ready, a grant could be applied for by Council. The CCA will provide 19K (from 370K donor funding) as seed funding to support investigations for the court, in accordance with the Granville Boys High donation request.

Lake Conjola Community Centre

Matthew and Beth noted that Council has been working on updates to the Centre including painting, new oven, new dishwasher and fixing stairs (off the back verandah). Issues with an internal wall has delayed completion of painting works. The tennis clubhouse has also had its roof replaced. The playground needs replacement, being safe but dated. While high priority for Council it will take time and \$\$ to complete. Council has removed the old BBQs and is looking to provide a new electric BBQ and shelter, budget permitting.

Questions from Floor – Lake Conjola Community precinct

Area	Issue	Council response
Lake Conjola Community Centre	Carpark and entryway lighting not working tonight	Resolved post-meeting. Council attended the following day (& week) to fix several issues CLOSED
Lake Conjola Community Centre	Blind leads are not secured and need updating for safety.	Council will be replacing the blinds once painting of the hall is complete. For acoustic reasons, curtains may also be an option. OPEN
Lake Conjola Community precinct	The Centre is a “neighbourhood safer place” but there is little maintenance of outside reserve (or soap in tennis court toilets).	Post-meeting update. Council staff are now attending the reserve regularly, clearing leaf and branch litter, including off tennis court & also cleaning the hall. ONGOING (maintenance)
Lake Conjola Community precinct	Issue raised with using the booking system for the hall and courts.	The system only holds bookings for 20 minutes once an applicant has selected a time slot (to prevent double-booking). Council has tested extensively and is confident there are no systemic issues. Council’s booking Officer, George Layoun is more than happy to step through the process with any users / groups and provide assistance if request is made to Council. CLOSED See Appendix A at end of minutes for online booking guide
Lake Conjola Community precinct	Improving signage and access for the keyless number entry pads to the hall and tennis courts.	New blue metallic signs have been installed at the courts and on the window at the hall’s front door, adjacent to the entry code pads. These provide instructions on how to enter the code and access the facilities. A number padlock has also been installed on the tennis club door, which is provided on booking. In emergency situations, instructions will be displayed on the Community Information Hub screen to direct people on how to access both the hall and the satellite phone. CLOSED
Lake Conjola Community precinct	Request to make the new BBQ / shelter solar powered	Post-meeting update. Solar will be considered if the project proceeds. Review of 23/24 budget required. OPEN

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Lake Conjola Community Centre	Request to recommence Play Group at the Centre	Post-meeting update. Council's Community Connections team had not been involved in recent discussions but have now provided contacts and suggestions for organisations to assist the requester (C-JO) CLOSED July update - Playgroup now commenced at Hoylake Grove.
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Post meeting - a further update from Beth Britton in July confirms that the painting has now been done in the Community Centre. Further upcoming actions by Council are to redo the flooring and investigate replacing the ceiling tiles with acoustic material to improve sound in the Centre.

Questions from Floor - Fishermans Paradise

Residents from Fishermans Paradise raised concerns, including that they do not feel like they have a voice and have not had any recent funding. See table below with Council response to issues raised. Other improvements suggested were an upgrade for their dated playground and a bus shelter.

Area	Issue	Council response
Fishermans Paradise Hall	How to access the noticeboard at the community building attached to RFS shed at Hazel Robotham Reserve, Fisherman's Paradise.	Post-meeting update. Both requests were passed to Council's Works and Services Department – Southern, who manage the property, with requester's details. OPEN (with requester / Council for follow up)
Fishermans Paradise Hall	How can the community use the hall at the RFS Shed.	
Fishermans Paradise inclusion and governance	Fishermans Paradise previously had their own CCB (Community Consultative Body) and was amalgamated with CCA in 2011. Options – Fishermans start a subcommittee (with rep on CCA) or their own CCB (community consultative body) if agreed with Council.	Post-meeting update. This request has been passed to Council's Community Connections team for discussion with requesters re the Conjola CCB. OPEN (with requester(s) / Council for follow up). The CCA executive agreed in the meeting that they are more than happy to add a Fishermans representative to the CCA executive, linked to a dedicated subcommittee for the area.

Thanks again to Beth and Matthew for their attendance on the night and their prompt follow up of the appropriate Council departments regarding items raised.

B. Council's Pedestrian Access and Mobility Plan (PAMP)

Melanie tabled an update from Council's Chief Engineer (quoted in italics below) on the status of the bike path for Conjola.

The bike path in Lake Conjola is currently unfunded and therefore the construction timeframe is unknown. A project will be nominated for inclusion in Council's 2024/2025 capital works program as follows:

Lake Conjola Entrance Rd – Shared User Path – Design - \$50 000

The inclusion of the project in Council's adopted Capital Listing will be decided in June 2024. The current Delivery Program Operational Plan and Budget (DPOP) can be viewed here:

<https://www.shoalhaven.nsw.gov.au/Council/Future-Planning/Delivery-Program-Operational-Plan>

There are many projects competing for inclusion in capital works listing which is limited by available budget.

Melanie also tabled three other updates from the Chief Engineer below:

- a) *Funding is allocated in 2023/24 works program to continue **kerb and guttering and associated road works along Lake Conjola Road to Holiday Haven Caravan Park**. When the draft Delivery Program Operational Plan and Budget has been adopted, hopefully early July, a website Project Page will be created.*
- b) ***The Lake Conjola Shared User Path (SUP) Bridge tender submissions** are currently being evaluated. Works are expected to commence this year. The tree clearing was completed to enable geotechnical investigations to be completed for the design. Please consider subscribing to Project Page to receive updates here: <https://www.shoalhaven.nsw.gov.au/Projects-Engagement/Major-Projects-Works/Lake-Conjola-Entrance-Road-Shared-User-Path-Bridge>*
- c) *The design for the **jetty kayak launching facility and associated works** is nearing completion. Works are expected to commence in 2023.*

C. Jetty and Kayak launch Conjola Park

Diana provided an update on this project. Council received \$615K from the Australian Government under the Black Summer Bushfire Recovery Grants program to fund proposed improvements to the Conjola Park foreshore at Yooralla Bay.

Council held a community survey in April/ May this year re a replacement jetty and new kayak launch. Survey responses showed 95% support from residents for a new jetty and 90% support for the new kayak launch. The project is to be completed in 2 stages: the jetty received the highest priority to be [Stage 1](#) with the kayak launch as [Stage 2](#).

The project also includes a pathway from Valley Drive to the jetty and continuing to the kayak launch location (which will also include an additional foreshore seat). As this part of the project received a high level of support in the Conjola Improvements Survey results, some of the \$370K donor funding received will be directed to completion of the pathway component of this project.

D. Conjola Improvements Survey results – use of \$370K donor funding

Diana provided an update on the survey and discussions. The most recent survey results regarding the use of donor funding were updated to the Get Involved page on 1 June 2023. The Survey asked respondents to select from a list of 9 Priority projects. The top three results were:

1. Accessible toilet (65%)
2. New pathway from Yooralla Bay Boat Ramp (Valley Drive to Cottee Close, via Hoylake Grove Reserve) (55%)
3. Additional picnic shelter with seating (41%).

The highest result of all items in the survey was **88% support for a bike path (Shared User Path), on a supplementary question** included by request of the CCA Subcommittee formed at the Jan 2023 CCA meeting. What also came through strongly in the survey comments was a) **Fishermans Paradise request for an extension of the bike path** (this was raised to Council by the CCA for consideration in the PAMP) and b) request for **further bushfire preparation measures**.

The CCA has had several meetings to discuss the results with Council, with Dirk also representing the ex-CCRA committee and liaising with donors to ensure donor funding wishes are aligned. Dirk confirms that the wishes of the donors are for enduring items that serve residents and support community resilience.

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PRIORITY ranking	DONOR FUNDING PRIORITY ITEMS	CURRENT STATUS
1	Shared User Path (88%)	UNFUNDED BY COUNCIL AS ABOVE in 23/24 budget. To commence the initial design work, it needs \$50K
2	Accessible toilet (65%)	The CCA suggested the toilet needs to be funded by Council. Recent improvements to Hoylake Grove – <u>the playground upgrade, picnic shelter, BBQ, children’s path, and upcoming jetty and kayak project</u> – may make the park eligible for a Council funded toilet if Hoylake Grove is redesignated from a “local” to a “district” park (in Council terms). Council has not given a commitment to providing this facility but see that demand is there and the changing nature of the park supports greater usage. July update – requested Portaloo in interim.
3	New pathway from Yooralla Bay Boat Ramp (Valley Drive to Cottee Close, via Hoylake Grove Reserve) (55%)	Donor funding should be applied to this pathway project, which is part of the Jetty and Kayak Launch project. The CCA is awaiting an update on the estimated jetty and kayak launch project costs, to determine how much money may be needed.
4	Additional picnic shelter with seating (41%).	The CCA noted to Council that a picnic shelter with BBQ and seating has already been delivered at Hoylake Grove and that lack of water impedes its usage (and ability to determine if another shelter is well placed here). Council’s response was that a watering point for Hoylake Grove Reserve is currently being assessed through Shoalwater’s annual watering point programme and should eventuate in 2024 latest.
5	Basketball court (24%)	This use of funding was a donor request from Granville Boys High. 19K in funding has been approved for design works.

The remaining five projects are: Additional play equipment (24%); Memorial Garden (22%); Water bubbler and interpretive signage (19%); Exercise equipment (13%); and Mural to pumping station (4%). These are unlikely to be delivered via the donor funding, however there is a small area mapped out at Hoylake Grove already for the garden, which is only missing plants.

The CCA has discussed with Council that a “seed funding” approach is an effective way to make donor monies go further. Seed funding means that a small amount of funding is used to complete initial investigations. Once shovel ready, Council can apply for grants to complete the projects.

Communication between the CCA and Council is ongoing, and the community is welcome to provide further feedback. See **Appendix B & C** Update and Feedback details at the end of these minutes.

E. Conjola Coastal Management Plan (CMP) update

Dirk provided an update on the CMP. Stage 2 of the Shoalhaven CMP has recently been completed. In local terms, this was about identifying key risks, vulnerabilities and opportunities for the long-term management of Lake Conjola.

Stage 3, which is about to commence, provides the community with an opportunity to provide feedback to Council on the management objectives that Council have developed to address coastal risks.

Stage 4 means that the CMP will go to exhibit and be gazetted as legislation for NSW, with no changes then possible to the CMP for 10 years.

Post Meeting - see **Appendix D** link to Stage 3 actions, maps and survey. Now open for input until 5pm on Sunday 27 August.

F. Special Resolution to repeal the requirement for membership fees

The resolution is that:

No fees are required to be paid by members of the Association for initial or annual membership.

Resolution Carried. This will be added into the Constitution - Section 8 Fees and Subscriptions (3)

G. General Business

a) Concern was raised about cars on Lake Conjola Entrance Road not observing current speed limits.

Patricia White noted that a request to lower speed limits further will trigger the addition of traffic calming devices – such as the speed cushions being added in Berry this year. The consensus of meeting attendees was that, while it is important to slow traffic on the Entrance Road, speed cushions are not appropriate, given the issues they will cause for fire trucks, boats and caravans.

Patricia noted that she would request for increased traffic patrols (in unmarked cars) along the road, especially during the school holidays. Please observe local speed limits.

b) Concern was raised about the loss of eligibility for Seniors Travel Card and a petition was made available for attendees to sign.

c) It was agreed to change the start time of the winter meeting to 6pm. Other meeting start times will remain unchanged at 7pm.

There being no further business, the meeting closed at 8:40pm

Next meeting – 7pm Wednesday 11 October 2023, Conjola Community Centre

Appendix A – Booking Council Facilities

To make use of Council facilities including the Conjola Community Hall and tennis courts, please see link to the Make a Booking guide below:

<https://doc.shoalhaven.nsw.gov.au/displaydoc.aspx?record=D22/305375>

Links for booking our community facilities are below:

<https://www.shoalhaven.nsw.gov.au/For-Residents/Community-Facilities/Lake-Conjola-Community-Centre>

<https://www.shoalhaven.nsw.gov.au/For-Residents/Community-Facilities/Lake-Conjola-Sports-Ground>

<https://www.shoalhaven.nsw.gov.au/For-Residents/Community-Facilities/Lake-Conjola-Tennis-Courts>

Appendix B – Receiving Updates on Conjola Improvements

If you are keen to receive direct email updates on Conjola Improvements, go to

<https://getinvolved.shoalhaven.nsw.gov.au/hoy-lake-grove> and type in your email address under the STAY INFORMED heading. These updates are also posted to the CCA's Facebook page.

Appendix C – Providing Feedback on local issues and projects.

You can also provide feedback at any time to:

- **The CCA** via email at conjola.community@lakeconjola.org on any local matter including Conjola Improvements OR
- **Council** via email at council@shoalhaven.nsw.gov.au This will be forwarded to appropriate team and generate a Customer Contact Request number.

Any email with "Hoylake Grove" in the subject header will be directed to Council's Lead - Open Space & Recreation Planning team re Conjola Improvements.

Appendix D - Coastal Management Plan Stage 3 is open.

The CMP consultation links have now been posted to the CCA Facebook page and other local pages and are posted again below. This includes [Potential Management Actions](#) and online survey. Also review the [Map-based Feedback Portal](#). Now open for input until 5pm, Sunday 27 August.

The CCA has now published suggestions regarding EM1 Entrance Management Policy on local Facebook groups for responding to the CMP and the background information is on our website [here](#). Click to complete the [Online Survey](#) here once you have checked out the detail. Note that you can also provide feedback directly to coastal.management@shoalhaven.nsw.gov.au