

***MINUTES**
FISHERMANS PARADISE
CONJOLA COMMUNITY ASSOCIATION (CCA)
SUB-COMMITTEE

SUNDAY, 14 JULY 2024, 4.00 - 5.30PM

1. ATTENDANCE

Present: Stan Cowle, Adam Cox, Tyler Cox, Debbie Killian, Melinda Loe, Donna Loon(minutes),

Apologies: Spencer Loon, Megan Nicholson, Steph Hawken, Te-Neale Brown, Tara Cox

Guests: None

2. ACCEPTANCE OF PREVIOUS MINUTES

Minutes from our previous meeting June 2024 were accepted, with thanks to Mel

Adam recommended that we use AI to create minutes.

Action: Adam to bring his phone to record the next meeting and then have AI interpret and deliver.
All in agreement.

3. BANK ACCOUNT STATUS

Donna confirmed that the CCA Treasurer was not keen to become a signatory on the Fishermans Paradise Bank Account, as she is often away working. This resulted in the following becoming signatories to the Bank account:

Stan Cowle, Debbie Killian, Donna Loon

All in agreement

Action: Stan Debbie and Donna to meet at the Bendigo Bank in Milton on Friday 19 July at 11am to finalise signatories on the Bank account and therefore we can begin to distribute funds as agreed.

4. GRANT STATUS/ACTIONS

Pickleball

\$500 Pickleball grant from Bendigo Bank is in our Bank account

After discussion it was decided, as an interim measure, to keep the pickleball gear in the Community Centre for safety (once purchased).

Action: Donna to contact Wayne (lives next door to Megan) to determine what gear is now required so that these can be purchased

Action: Adam to put up a booking page on our website to facilitate access to the community room.

Note: This approach requires Donna (who holds the 1 key to the Community Centre) to control access, which is not optimal. This approach will get us started.

Defibrillators

Debbie confirmed that moneys had been set aside by Bendigo Bank for the defibrillators. All agreed that we should have the Defibs placed on private property to negate the need to have Council approval and as such slow down the process of installation.

Action: Stan to speak with Sian (property is close to the boat ramp) to ascertain his agreement to 'house' 1 defibrillator. **Note:** The defib unit and signage comes as part of the package.

It was agreed that the 2nd defib should be placed near the centre of the village

Action: Debbie to create a flyer and distribute (letter box drop) to a contained group of properties at Alma/Cornfield requesting participation in the Defib project

Debbie confirmed that no expiry date on the funds has been highlighted by Bendigo. /We do however need to keep moving on this project.

FRRR

Debbie advised the group that funds are available from FRRR. It was agreed in the meeting that we would ask FRRR to help us with the renovation of the Community Room.

Action: Debbie to document our requirements for renovation and send to Monique.

- Blinds
- Paint
- Tall/small fridge
- Furniture
- PowerPoints on the southern wall inside and outside
- Projector/screen
- Urn
- Cupboards
- Toilet sign
- Community room sign
- Broom (suspect we can source this ourselves)

Action: Debbie to manage obtaining quotes (with all committee members) once Monique is in agreement with approach for funds.

Action: Clean the Windows. Committee activity led by Stan

Action: Donna to speak with the RFS (Clive) and ask that the RFS remove their items from the community room prior to 1st September. Advise Clive that

- We have the funds for the renovation
- we will hold a Spring Festival on 6 October and need to be ready for it

Clive to let us know what tables and chairs belong to the RFS – what will go and what will stay. Will the red chairs stay?

Club Grant

There still exists a possibility that we can achieve 1 bench from the Club Grant. No action required at this time.

Adam stressed that we need to have some fund raiser activities this year.

Action: Stan to speak with Bunnings as to when we can hold a sausage sizzle in their premises as a fund raiser. - we will get on the list!

Tai Chi

Donna is very keen to organise this for the village

Action: Donna to determine if there is a grant available to pay for a Tai Chi instructor so that participation is free for village residents

5. REVIEW/CLOSE ACTIONS FROM ACTION LOG

Completed – note action list

6. OTHER BUSINESS

- Adam has agreed to train Mel to upload items to the Website.

Action: Adam and Mel to connect.

- There has been no further contact from Council (James Ruprai) on status of his investigation on the reserve south of the boat ramp.

Action: Debbie to SMS Mayor Findley requesting a status update

- Stan advised that he contacted the Supervisor accountable for the pavement upgrade at Fishermans Paradise. The upgrade will finish 20 metres north of Cornfield Parade and Alma (crossing. There are 4 patches being upgraded – not the full road. A feeling of disgruntlements permeated the room. - no further action determined.

7. NEXT MEETING

Sunday 11 August, 4pm, at the Community room attached to the fire station.

ACTION LOG

Raised	Action	BY Whom	Outcome/Completion
7 April 24	Demonstrate to sub-committee members how to use the gmail mail merge.	Adam	Continue to use existing list sent a bcc from Gmail account until Gmail merge set up. 23/6 14/7It was agreed that we will continue to use the gmail group list to send communication
17 March	Discover who at the Council can provide an estimate for each outdoor bench (backed)	Stan	18 March Fran on behalf of Stan sent an email to the mayor's secretary requesting who from the council can help with: <ul style="list-style-type: none"> - Playground - Boardwalk - Seats/benches Acknowledgement received; awaiting an update. 7 April: An estimated cost of \$4000 per seat was discussed. 14/7 Await outcome from Club Grants
25 Feb	Pickleball: Wayne (guest) to contact Council about advice/assistance about painting the courts	Wayne	Email sent to Council 5/3 which was responded to quickly advising that they will reach out internally to the asset custodian 20/3 Contact made again with the council asking for a response. 7 April: Steph to follow up while Wayne is on holidays. Steph received confirmation from Council that we can proceed to draw up a pickle ball court. Stan is seeking funds from Bendigo bank to achieve this. 14/7 Funds \$500 achieved - now in Bank account
25 Feb	Approach council for input on steps required to commence our Community Hall project. Also	Donna	Not started

	safe swimming zone		
25 Feb	Re-name the FP boat ramp from 'Lake Conjola' to 'Conjola Creek'	Adam	7 April: Adam to submit the change on Google maps
23 Jun	Minutes March – June to be uploaded to website. Mel to learn how to do this, and investigate adding newsletters.	Adam Mel	14/7 Adam and Mel to connect and train so that there is one more person with this skill – remove risk.
23 June	Investigate insurance required for a 'Spring Party for the Community'	Donna	14/7 Not started
23 June	Access to South end of the reserve – Follow up with James, including a reminder that as well as the title issue, he also needs to get back to us on <ul style="list-style-type: none"> - Why there are Surveyor posts in the public reserve 	Donna	14/7 No response to date. James Ruprai has been not at work due to bereavement. Debbie SMS'd Mayor Findley requesting status
14 July	Adam to bring his phone to record the next meeting then have AI interpret and deliver	Adam	
14 July	Meet at the Bendigo Bank 19 July to resolve Bank signatories	Stan Debbie and Donna	
14 July	Contact Wayne re What we need for Pickleball – get the ball moving!	Donna	
14 July	Put up a community room booking page on the webpage	Adam	
14 July	Speak with Sian to gain agreement ot install 1 defib	Stan	
14 July	Create Flyer and do letter drop to gain agreement to locate 2 nd defib	Debbie	
14 July	Once FRRR are in agreement to fund the Community Room renovations – obtain quotes	Debbie	
14 July	Clean Windows in Community Room	Stan to lead and Committee to	

		help	
14 July	Speak with RFS for them to remove their items from the Community room prior to 1 September	Donna	
14 July	Speak with Bunnings to agree when we can hold a sausage sizzle on their premises - get on the list	Stan	
14 July	Determine if there is a grant available to pay for a Tai Chi Instructor so that village participation is free	Donna	

Note: Completed actions to shown once in the Minutes' Action Log and then deleted from the Action Log in subsequent minutes.