

MINUTES FISHERMANS PARADISE CONJOLA COMMUNITY ASSOCIATION (CCA) SUB-COMMITTEE

SUNDAY, 26 MAY 2024, 4.00 - 5.30PM

1. ATTENDANCE

Present: Stan Cowle, Adam Cox, Tyler Cox, Tara Cox (minutes), Donna Loon, Debbie Killian, Megan Nicholson (minutes), Melina Loe

Apologies: Steph Hawken, Te-Neale Brown, Spencer Loon, Megan Nicholson, Melina Loe

Guests: None

2. MATTERS ARISING from previous minutes/action log

1. Pickleball court

Steph has followed up with council and gained a go ahead for the community to set up the pickleball court if we can get our own funding for it. Stan will be writing a letter to apply for the \$500 grant with Bendigo Bank for the equipment to set it up.

2. Fishermans Paradise Bank Account

Stan Cowle and Lesley Lees (CCA Treasurer) will now be the signatories for the Fishermans Paradise Bank Account.

3. Webpage

Adam has made suggested updates to the website.

5. Repairs

Repairs to a ladder in the playground and a couple of planks on the boardwalk have been completed.

3. Fences Blocking Access to Southern End of Reserve

Fences have been installed near the boat ramp and near the new development, blocking access to Southern end of nature reserve. Decision to install fences made by Claire Willingski, who cited safety, environmental protection and private property as the reasons for the closure.

Keith Bennet compiled a response regarding clarification of regulations around this piece of community land, which has been sent to the CEO of the Shoalhaven City Council.

Matter to be discussed with Mayor at a meeting to be held on 31st May.

Objectives of meeting:

1. Make safe as required to remove fences, and grant community access to Southern end of nature reserve.
2. Re-installed boardwalk and guaranteed continued community access to Southern end of nature reserve.
3. Future development of nature walk that continues through to Conjola.

4. OTHER BUSINESS

Access to Community Room: Donna has been 'trained' in procedure for opening community room so that we may receive 2 keys for our own access.

Grants: Debbie is busy writing proposals for upcoming grants. Including a staged proposal for community bench seats and defibrillators. A proposal for upgrades to the community room including blinds, paint and tables. A proposal for an additional lockable room to be constructed next to the community room for the purposes of storage. A proposal for a community satellite phone and electric notice board.

Action: Debbie to continue writing grant proposals. Stan to acquire quote for the new building.

Community Awareness: Facebook, website and noticeboard to be regularly updated, so that community members are aware of the work being done.

Big Map Session: A session was held with great success in Conjola. Another session is being organised.

5. NEXT MEETING

Sunday 2nd June, 4pm, at the Community room attached to the fire station.

ACTION LOG

Raised	Action	BY Whom	Outcome/Completion
7 April 24	Notice about the CCA AGM to be posted on the FP noticeboard and circulated to the email list.	Donna	Completed – AGM and General Meeting occurred on 8 May 2024
7 April 24	Send material for the website and email to Adam. Circulate first communique to the email list. Demonstrate to sub-committee members how to use the gmail mail merge.	Mel Adam Adam	Done and website updated Done
7 April 24	Revise the application it and submit it by 5pm Monday 8 April.	Debbie	Completed 8 April
7 April 24	Relaunch of children's book library. First step is Debbie to advise of a date for the relaunch	Debbie	Sign has been installed
7 April 24	Draft letter of invitation to the new Council CEO to visit the village and hear about our engagement process.	TDC	Decide post meeting with Mayor Findley and James Duprai
7 April 24	Find out from council what road improvements will occur in FP and when these are scheduled	Stan	Scheduled for end of May – weather permitting. Heavy machinery now parked at start of Fishermans Paradise road.
7 April 24	Draft and send letter to the Shoalhaven Mayor seeking clarity about access to the wetland boardwalk area.	Donna and Debbie	Invitation sent and meeting held on 31 May 2024
17 March	Discover who at the Council can provide an estimate for each outdoor bench (backed)	Stan	18 March Fran on behalf of Stan sent an email to the mayor's secretary requesting who from the council can help with: <ul style="list-style-type: none"> - Playground - Boardwalk - Seats/benches Acknowledgement received; awaiting an update. 7 April: An estimated cost of \$4000 per seat was discussed.
17 March	Bendigo Bank Grant application	Debbie	Debbie offered to assist

	drafting		with this, which we are very grateful for. Application for grant has been pushed to the Bendigo Investment Fund. Determination will be made 10 June 2024.
17 March	Discover who at the RFS can assist with the splitting of the alarm. Possibly Lynne can help	Donna	Matthew Reeves (RFS District Manager) has agreed to the Sub Committee receiving 'own' key and therefore access. Donna has been trained on accessing and we are now awaiting a key to be copied and handed over.as at 1 June 2024
17 March	Request moneys directly from Bendigo Branch Manager What paperwork do we need? How much grant money can we get?	Stan	7 April: completed
17 March	Contact Troy Punnet 44298901, from Council to speak about the damage in the children's playground.	Donna	Work order issued and items fixed
17 March	Resolve the FP Bank Account in readiness to accept grants	Donna	7 April: completed
25 Feb	Create an action log so that progress on previous actions can be tracked	Donna	To be included in Minutes from 17 March onwards.
25 Feb	Pickleball: Wayne (guest) to contact Council about advice/assistance about painting the courts	Wayne	Email sent to Council 5/3 which was responded to quickly advising that they will reach out internally to the asset custodian 20/3 Contact made again with the council asking for a response. 7 April: Steph to follow up while Wayne is on holidays. Steph received confirmation from Council that we can proceed to draw up a pickle ball court. Stan is seeking funds from Bendigo bank to achieve this.

25 Feb	Defibrillator Seek advice from Manyana about how they sourced their defibrillator	Stan	Donna advised that the cost is around \$4,500. 7April: Bendigo Bank grant application to include 2 defibrillator2, park/fire station and boat ramp.
25 Feb	Compile CCA FP Webside Blurb	Mel	Completed and sent to Donna for compilation with all website content which will be forwarded to Adam to upload. Completed
25 Feb	All minutes to be sent to Adam to be uploaded as content into the CCA website	Megan	Completed
25 Feb	CCA Website content to be delivered to Adam to be uploaded	Donna	Completed
25 Feb	Create the mail chimp email list of FP residents (important for communication)	Cox family	Distribution list provided to Tara Cox. Donna created an email group on the Fishermans Paradise gmail account as an interim measure. 7 April: Adam creating gmail group instead of mail chimp.
25 Feb	Prepare our communication updating outcome from improvement meetings. Prepare Powerpoint	Mel/ Stephanie	7 April: Largely completed. Comms/powerpoint/letter drop/facebook/CCA Website
25 Feb	Approach council for input on steps required to commence our Community Hall project. Also safe swimming zone	Donna	In progress
25 Feb	Re-name the FP boat ramp from 'Lake Conjola' to 'Conjola Creek'	Adam	7 April: Adam to submit the change on Google maps

Note: Completed actions to shown once in the Minutes' Action Log and then deleted from the Action Log in subsequent minutes.