

**MINUTES
FISHERMANS PARADISE
CONJOLA COMMUNITY ASSOCIATION (CCA)
SUB-COMMITTEE**

SUNDAY, 28 APRIL 2024, 4.00 - 5.30PM

1. ATTENDANCE

Present: Stan Cowle, Donna Loon, Debbie Killian, Megan Nicholson, Melinda (Mel) Loe (minutes).

Apologies: Steph Hawken, Te-Neale Brown, Adam Cox, Tyler Cox, Tara Cox, Spencer Loon.

Guests: None

2. MATTERS ARISING from and RELATED TO previous minutes/action log

1. Pickleball court

Now logged as a job with Council – see action log.

2. Fishermans Paradise Bank Account

Stan and Fran (Conjola Community Association Treasurer) who it was agreed at the previous meeting will be the two signatories for the account, will be signing the paperwork at the CCA meeting 1st May. Once the account is set up, Donna will be added as a 3rd signatory. Noted – transactions will be electronic with signatories required to use the Bendigo Bank app.

3. Webpage and email group

Web page has been set up. Re: email group – see action log.

4. Childrens library

The re-launch has been amended to an announcement that the library has been re-launched via social media and noticeboard, and a general invitation for children to come and visit, rather than event with a specific time/date for all.

Action: Debbie to provide copy/images for the announcement when the library is ready for re-launch.

5. Bendigo Bank Grant application

Awaiting result of Bendigo Bank application. If we're not successful, plan B is to keep applying for monthly grants, and seek other grant opportunities for the de-fib + seat projects.

6. New CEO As the new CEO was cc'd in the email re: wetland boardwalk access, it was agreed that proposed individual invitation to the CEO (action from previous meeting) would be put on hold pending response.

7. Road works – Stan advised he'll keep us posted if he notices markings that indicate work is about to commence.

8. Update from Donna Loon (various matters)

- Letter to the Mayor, Robyn Stevens CEO, Carey McIntyre Director of City Futures and Councillors (Ward 3) re: Accessibility and Care of the Nature Walk in Fishermans Paradise
 - o Cr Mark Kitchener informal visit to the walk
 - o Outcome Donna/Mel to forward email to Mark which he will progress

Note 28/4 – this action deferred pending outcome of Mayoral meeting. Thank you for coming email to be sent by Donna instead. (Done 29/4)

- Mark's visit does not negate a visit from the mayor.
- Community Room
 - RFS contact. Clive Turner (phone 0428561300) Fire Chief Conjola and Matthew Reeves District Manager Fire Control Nowra (phone 44244424)
 - The ask is for a separate alarm and new locks on the door/s
 - Name of an alarm specialist is – PMS Electronics Paul Samantha (surname could be Salifia ??) - 0414266586
- Cost for Seats
 - Cameron Low from the Council phoned me after a request was registered for Troy Punnett to call me back. Troy's contact number is 02 44298901
 - **Note:** Troy is on leave possibly back on 29 April -this is not for certain as we have also been advised that Troy is on extended leave?
 - **Note:** Troy is the Asset Custodian for Fishermans Paradise
 - Cameron was very helpful and willing to help us with the cost of seats for the village.
 - Cameron's contact number is 02 44293683
 - Cameron deals mainly with Memorial Seats which cost \$5400 + GST, this includes a cement base. Note that the wording on the plaque for a memorial seat needs to be authorised by Shoalhaven City Council. The next discussion and approval process with Council for these plaques is July
 - Cameron thinks non memorial seats would cost in the vicinity of \$3,500 + GST.
 - Cameron recommended that we review Park Furniture Australia website for general seating. The council deals with this company. And they will quote on line.
- Cultural Burning (We didn't get to this so save for next meeting)
 - Session with Vic Channing at the Ulladulla Civic Centre – The Hub.

3. OTHER GRANTS

QANTAS Regional Grants and Club Grants identified as possibilities for our projects.

Action: Deb to look at Club Grants

4. CCA AGM and Fishermans Paradise representatives

The Conjola Community Association AGM will be held on May 8th.

It was agreed that Donna and Stan continue in the FP representative roles on the CCA.

Proposed by: Megan; Seconded by: Deb

A Fishermans Paradise community meeting will be held approximately one year from the Sub-Committee formation and roles will be re-opened at that time.

Actions: Date and format of FP Community meeting to be included on the agenda for next meeting (Donna)

5. NEXT MEETING

Sunday 26 May, 4pm, at the Community room attached to the fire station.

Note: Mel will be unable to attend (apology).

ACTION LOG

Raised	Action	BY Whom	Outcome/Completion
28/4/24	Add to agenda for next meeting -Set a date for FP community meeting to re-elect CCA reps + Sub-committee members - Cultural burning	Donna	
28/4/24	Road works –keep us posted if markings noticed that indicate work is about to commence.	Stan	
28/4/24	Look into Club Grants	Debbie	

Raised	Action	BY Whom	Outcome/Completion
7 April 24	Notice about the CCA AGM to be posted on the FP noticeboard and circulated to the email list.	Donna	Scheduled for week ending May 2nd.
7 April 24	Send material for the website and email to Adam. Circulate first communique to the email list. Demonstrate to sub-committee members how to use the gmail mail merge.	Mel Adam Adam	Complete Sent by Donna; gmail merge addresses bcc'd.
7 April 24	Revise the application it and submit it by 5pm Monday 8 April.	Debbie	Completed 8 April
7 April 24	Relaunch of children's book library. Debbie to advise of a date and provide copy and image for social media posts and noticeboard	Debbie	28/4 Relaunch to be via social media and noticeboard comms. Action updated.
7 April 24	Draft letter of invitation to the new Council CEO to visit the village and hear about our engagement process.	tbc	On hold pending outcome of letter to Mayor.
7 April 24	Find out from council what road improvements will occur in FP and when these are scheduled	Stan	This action was changed 28/4. Can be deleted next minutes.
7 April 24	Draft and send letter to the Shoalhaven Mayor seeking clarity about access to the wetland boardwalk area.	Donna and Debbie	Completed. Awaiting outcome 28/4.

17 March	Discover who at the Council can provide an estimate for each outdoor bench (backed)	Stan/Donna	18 March Fran on behalf of Stan sent an email to the mayor's secretary requesting who from the council can help with: <ul style="list-style-type: none"> - Playground - Boardwalk - Seats/benches Acknowledgement received; awaiting an update. 7 April: An estimated cost of \$4000 per seat was discussed. Update 28/4 – see minutes.
17 March	Discover who at the RFS can assist with the splitting of the alarm. Possibly Lynne can help	Donna	Update 28/4 – see minutes. Still in progress.
17 March	Contact Troy Punnet 44298901, from Council to speak about the damage in the children's playground.	Donna	Update 28/4 – see minutes. Still in progress – very close to making contact 😊
25 Feb	Pickleball: Wayne (guest) to contact Council about advice/assistance about painting the courts	Steph G	28/4 job logged with Council.
25 Feb	Create the mail chimp email list of FP residents (important for communication)	Cox family	Distribution list provided to Tara Cox. 7 April: Adam creating gmail group instead of mail chimp.
25 Feb	Prepare our communication updating outcome from improvement meetings. Prepare Powerpoint	Mel/Stephanie	28/4 – completed. (Video instead of powerpoint)
25 Feb	Approach council for input on steps required to commence our Community Hall project. Also safe swimming zone	Donna	In progress
25 Feb	Re-name the FP boat ramp from 'Lake Conjola' to 'Conjola Creek'	Adam	7 April: Adam to submit the change on Google maps

Note: Completed actions to be shown once in the Minutes' Action Log and then deleted from the Action Log in subsequent minutes.